

國立臺灣師範大學特殊教育學系暨復健諮商研究所 NTNU SPE & GIRC Assessment Archive Room

套裝測驗借用單

★大學部限一周，研究生限二周；輔系不得借用★

Test Kit Borrowing Form

★ The loan period is capped at one week for undergraduates and two weeks for postgraduates. Students in the SPE Minor Program are not allowed to borrow test kits ★

【收執聯：測驗室留存】

[Receipt of Issuance: To be retained by Assessment Archive Room]

借用者簽名 Borrower's signature	班別： <input type="checkbox"/> 特教學系____級 <input type="checkbox"/> 輔系(____系____級) <input type="checkbox"/> 其他(____)	學號 Student ID	聯絡電話 Contact number
	Course of Study: <input type="checkbox"/> SPE/Year _____ <input type="checkbox"/> Minor (From the Department of ____ Year ____ ) <input type="checkbox"/> Others (____)		
借用日期：____年____月____日 Borrowing Date: YYYYMMDD	預定歸還日期：____年____月____日 Due Date: YYYYMMDD	經手人簽章 Signature/Seal of Officer-in-Charge	續借到期日：____年____月____日 Updated Due Date after Renewal: YYYYMMDD (一次為限)(limited to one renewal)
套裝測驗名稱 Name of Test Kit	代號 Code Number	數量 Qty	答案紙/測驗紙(張) Answer sheets/test papers (no. of pages)
			經手人簽章 Signature/Seal of Officer-in-Charge
			(須確認全數歸還) (Please check that all items have been returned)
			(須確認全數歸還) (Please check that all items have been returned)
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			(須確認全數歸還) (Please check that all items have been returned)
備註 Remarks			

課堂名稱/測驗用途 Class/Purpose of Test	教師簽章 Signature/Seal of Course Instructor
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提醒事項 Reminder

套裝測驗內有**明細表**，請值班人員與借用者在**借出前**與**歸還時**確認該套裝測驗內裝之工具是否齊全。

(若原已有短缺之工具，請填寫至備註處)

Every test kit contains an inventory list. Both staff issuing the loan and borrowers are reminded to check that all materials are present before the loan is finalized and upon the return of the test kit. (If any items are found to be missing before the loan, please indicate the missing items in the remarks column)

The Chinese version shall prevail in case of any discrepancies between the English and Chinese version.

中英文版本如有差異，以中文版本為準

國立臺灣師範大學特殊教育學系暨復健諮商研究所 NTNU SPE & GIRC Assessment Archive Room

套裝測驗借用單 Test Kit Borrowing Form

【存根聯：借用者留存】

[Receipt of Loan: To be retained by the borrower]

借用者簽名 Borrower's signature	借用日期：_____年_____月_____日 Borrowing date: YYYYMMDD	預定歸還日期：_____年_____月_____日 Due date: YYYYMMDD
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欲續借者，請於歸還日期前攜帶此單至測驗室申請辦理

Borrowers who wish to renew their loan are to apply for the renewal by bringing this form to **Assessment Archive Room** before the due date.

續借到期日：_____年_____月_____日(一次為限) Updated Due Date (limited to one renewal)	經手人簽章 Signature/Seal of Officer-in-Charge
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已借用之套裝測驗 Borrowed Test Kit

套裝測驗名稱 Name of Test Kit	代號 Code Number	數量 Qty	答案紙/測驗紙(張) Answer sheets/test papers (no. of pages)	經手人簽章 Signature/Seal of Officer-in-Charge
				(須確認全數歸還) (Please check that all items have been returned)
				(須確認全數歸還) (Please check that all items have been returned)
				(須確認全數歸還) (Please check that all items have been returned)
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				(須確認全數歸還) (Please check that all items have been returned)

備註 Remarks	
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注意事項 Reminder

請留意套裝測驗內裝的工具是否齊全，並依值班人員填寫之歸還日期前來歸還套裝測驗，以免受罰。

Please check that the test kits contain all the items listed and return the test kit by the due date as indicated by **Assessment Archive Room** staff in order to avoid any penalties.

謝謝合作 Thank you for your cooperation

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